

# Powerplay (PPDC)

The Parent handbook

## Riverview

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[www.powerplayacademy.ca](http://www.powerplayacademy.ca)

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## Introduction

Dear Parents,

On behalf of the staff at Power Play Academy, we wish to welcome you. This guide has been specifically designed to show you how our staff aims to provide children with a quality program and comprehensive educational services that meets the needs of each child at the daycare. Our mission is to provide a warm, nurturing, clean and safe learning environment.

Our staff is committed to teaching the essentials through play, which will improve their attitude, health, coordination, focus, discipline, trust, and awareness so they can lead happy, healthy, and productive lives. Our mission is to support the social, emotional, cognitive, and physical development of each child between the ages of 9 months to 12 years old while respecting the educational curriculum by the province of New Brunswick. We are committed to providing a high-quality childcare program that encourages our youth to care for each other and respect the diverse families in our community.

Our educational daycare offers a variety of challenging activities for all age groups such as climbing walls, an ice rink, play structures, a sliding hill, and swings. Each class is divided by learning zones that allows children to use their imagination. Our indoor and outdoor space allows us to accommodate up to 200 children. Each class is divided by age group to allow children to have a sense of belonging.

### Inclusion Policy

Our daycare has a policy of inclusion that ensures that every child is welcome in our center regardless of their particularity such as physical, medical, social, language and more. We have the resources to allow **access** to every child regardless of their needs.

Routines and activities are adapted to allow all children to **participate**. Children with special needs have access to the same options as everyone else, such as participation in activities and access to day care for full days.

The sense of belonging is part of our daily life here at the daycare. We have the necessary documentation to allow the educators to implore a process of observation adapted according to the development of the child. We provide **support** to parents to establish a communication link such as one-on-one meetings with management and educators, working with community professionals and then developing strategies based on children's strength and progress.

**This inclusion policy was informed by the Supporting all children: Our practice and the Inclusion program support guide.**

## **Services**

Our center will provide children from the ages of 9 months to 12 years old with a variety of programs that are provided by the Province of New Brunswick's Curriculum; Learning through Games, Sports and make different activities regarding the children interest and give them different opportunities to explore.

Example: letting them explore outdoors, giving them lots of craft supplies, giving them access to different play areas and much more.

Here is a short description of the topics included in the Curriculum:

### **Cognitive Development:**

Learning the basics of daily life tasks, according to the New-Brunswick Curriculum.

### **Physical Development:**

Children will learn by participating in indoor and outdoor physical activities to help their physical development and sportsmanship.

### **Creative Development:**

They will have the chance to draw, create art projects, DIY and more by working with different objects such as pencils, markers, scissors, glue, and paint to improve their fine motor skills.

### **Social Development:**

Children will have periods of free play (play centers) where they can interact and have fun with other children in the class to help develop their language, sharing, respect and responsibilities.

Here is the direct link to the Curriculum:

[http://www2.gnb.ca/content/gnb/fr/ministeres/education/elcc/content/curriculum/curriculum\\_educatif.html](http://www2.gnb.ca/content/gnb/fr/ministeres/education/elcc/content/curriculum/curriculum_educatif.html))

### **Outside:**

During the summer months, there will be a playing area inside the rink equipped with a synthetic surface that divides the rink in three different courts (soccer, ball-hockey, basketball, tennis, volleyball, etc..). There is also a playground with swings and a slide.

During the winter months, there will be an ice rink where children can skate, and a large hill is set up so that children can slide with sleds.

**Inside:**

Children will enjoy different learning centers such as a costume and role play center, a kitchen center, a block and Lego center, an art and entertainment center, fine motor skills and handling center and a reading center for all levels.

**Schedule of the day**

Throughout the day, we are committed to following our daily routine for each age group. Here is a copy of a typical day:

**11 months to 24 months**

Free play and nap if needed

Snack

Activity / Crafts

Outdoors / Walks / Games / Activity

Lunch

Nap

Free Play

Snack

Activity / Craft

Games / Activity / Outdoors

\*Babies who nap in the morning will be up by no later than 9:30am so they can nap at the same time as the others in the afternoon.



## **Preschool**

Free Play

Wash Hands/Snack

Organized activity/Craft

Outdoor activity

Wash hands/Lunch

Nap\Quiet games

Free Play

Wash hands/Snack

Organized activity/Craft

Outdoor activity

## **After School**

Free Play

Outside/Basement

Wash hand/Snack

Activity

Outside

Wash hand/Lunch

Reading/Table games

Free Play

Wash hand/Snack

Group activity

Free play until the parent picks up

## Hours of Operation

The Academy is open from 7am to 5:30pm from Monday to Friday.  
We will also be open during the summer and school closures.

The PowerPlay Academy will be closed for the following statutory holidays:

1. Labor Day
2. Thanksgiving
3. Remembrance Day
4. Christmas Day
5. The day after Christmas (Boxing Day)
6. New Year's Day
7. Family Day
8. Good Friday
9. Easter Monday
10. Victoria Day
11. Canada Day
12. New Brunswick Day

## Holidays, absences, and storm days

Our center is licensed by the Department of Education and Early Childhood Development.

You are financially responsible for every day and week that your child will be enrolled in the daycare, and this is regardless of the frequency of his absences or attendance. **If your child can not be at the daycare for reasons of illness or other situations, you must notify the director before 9am. You are still responsible for paying the regular childcare expenses.**

Afterschool families have 5 days of vacation per year from September to September (1 week per year) without losing their place at the daycare. However, the 5 days must be taken in the current year. Parents who have not taken their vacation days, cannot claim them the following year. For a child registered from September to September you will have one week free of charge before school starts again.

Where Preschool is subsidized by the government, they do not qualify for the 5 vacation days.

Parents must notify the director of the day care at least one month before the start of the holiday to give them time to organize the teacher's schedule.

The daycare will remain open even on storm days, for an additional charge of \$10.00 per day. However, if there is a power outage, the daycare will be forced to close until service is restored.



If these conditions occur while the children are attending the daycare, parents will be contacted by telephone at work or at home to pick up their child within one hour.

(If the buses are pulled off the road, the daycare will choose whether to stay open or close, if we close for the day, the \$10.00 charge will not apply)

Note: Parents are still responsible for paying for this day.

## **Enrolment**

Once you've visited the daycare, met with the director and you have decided to enroll your child, there are procedures that must be followed.

Licensed daycares are mandated by the Department of Education and Early Childhood Development to inform you that the following documents must be completed and returned, without exception, to the daycare director before your child is enrolled in the program. Here is a list of what we need before your child begins with Power Play Academy:

- The profile of the child completed and signed
- A signed declaration that the parents have read and understood the contents of the Parents Handbook and that they agree to follow the guidelines.
- A copy of the child's vaccination card (preschool only)

The immunization record for each child (preschool) must be updated each time your child receives new vaccines. If you decide not to vaccinate your child, a daycare disclaimer must be signed.

These documents are placed into your child's file, and it is the parent's responsibility to keep all documents up to date. These documents are crucial if a medical emergency occurs. Failure to keep the records up to date may result in your child being removed from the Academy until the documents are updated.

The payment method and payment schedule must be accepted in writing before your child begins at the Academy. This agreement is followed once your child starts at the daycare, and it must be signed.

**\*Your child cannot come to the daycare if we do not have the profile or if the profile is not completed.**

We have an open-door policy and invite families to visit the center at any time during open hours.

## **Withdrawal from daycare**

Educators are trained to deal with many behavioral situations involving young children, however, some out of the ordinary situations can arise. Sometimes these situations can be uncomfortable and difficult to discuss between parents and employees. The following procedure should be adhered to and followed as closely as possible.

As mentioned in the Method of Payment section, each family is required to give 4 weeks' notice before removing their child from the daycare or the payment for these 4 weeks will be required.

If you remove your child from the Powerplay Academy due to moving, changing jobs, children going home after school, etc. We will need a written letter telling us that in four weeks the day care services will no longer be required.

If the daycare needs to make the decision that your child must be removed from the program, the following measures must be respected:

1. At the time of the first incident, an educator will speak to the child and the appropriate discipline will be applied. The educator will talk about the behavior to the parents when the parent picks up the child.

The situation will be documented and signed by the parent and the information will be placed in the child's file.

2. After the second incident, a staff member will immediately contact the parents to discuss the child's behavior. The situation will be documented and signed by the parent and placed in the child's file.

3. If the child exhibits inappropriate behavior for the third time, his / her parents will be contacted to pick them up. At this point, the child does not return to the daycare. Parents must pay for services received until the date of the child's departure.

The situation is documented and then the report is placed in the child's file.

Here are some examples of serious and inappropriate behavior:

- Biting, punching, intimidating, kicking, swearing, pushing, shoving and aggressive behavior.
- Any behaviors that are dangerous to other children or to the educators can lead to the child's removal from the daycare before even reaching the third warning.

All possible precautions will be taken to prevent these situations from happening. We will provide adequate supervision and intervention to ensure that the situation does not reach a point where the removal of the child is necessary.

\* If the respect between a parent and an educator is not enforced, this could result in their child being removed from the daycare.

A child may be removed from the Academy under the following circumstances:

A parent who does not pay for the daycare services as they agreed by signing the contract. These parents will be notified and will have the chance to make the payment. If the situation is repeated, the parents will receive a notice that they must withdraw their child and 4 weeks of payment will be required.

Parents are required to inform us of any situations that could affect their child in the Academy.

## **Outbreak management plan**

If we need to close due to an outbreak or a suspected outbreak, Public Health will give us direction of what the next step will be. Since we do have 3 licenses, Public Health Department will let us know if all the licenses will need to close or just the license where the case is suspected. We will ensure that everyone including parents and staff know how important it is to follow these measures set in place by the province.

If a child is symptomatic during the day, the child will have to be placed in an area away from other children. The educator who is monitoring them will be required to stay 2 meters away until the parent arrives, and pick-up must occur within an hour of notification from the educator.

The group that the child was in will be closely monitored, if the two-meter distance cannot be maintained we will have masks ready and available in the facility for use. (The mask will not be placed on children under 2 years old and will only be placed on the children if we think it is necessary)

Once the child leaves the facility, the area will be cleaned and disinfected carefully.

If an outbreak is confirmed, we will place a notice in all entrances of the facility to ensure that the disease information is posted and available for anyone entering the facility to read and understand.

## **Methods of Payment**

Rates may change after the annual review. Parents will receive at least 4 weeks' notice of our intentions to raise rates.

\* If you are late to pick up your child at the daycare; there will be a charge of 1\$ per minute added on the next payment.

## **Riverview Daycare**

### **After class program - 5 to 12 years old**

The cost is \$105.00 per week including the days that schools are closed, staff meetings, Christmas break, March break, etc. During the summer holidays, the costs will be \$155.00 per week for the full-time program. In the event of a storm or unexpected school closure, the fee of \$10 per day per child will be added to your next week's payment if your child is in attendance. If you require morning drop off, there will be an additional fee of \$5.00 added to your weekly bill.

### **Preschool program - 2 to 5 years old**

2 years old- \$183.50 or \$90 if enrolled in parent portal  
3-5 years old- \$175.00 or \$90 if enrolled in parent portal

### **Baby Program - 24 months**

15 months or less: \$220 per week Or \$105 if enrolled in parent portal  
15 months to 24 months: \$206.50 per week or \$105 if enrolled in parent portal.

Payments will be made by direct deposit from your bank.  
A void check or proof of your bank account will be required.

Payments can be made weekly or bi-weekly. The payment must be made in advance for the service before Monday for the current week. For biweekly payments they must also be made on the Monday at the beginning of the daycare period.

\* If for any reason the payment does not work, you will have a fee of \$ 25.00 plus the fee for the week that has not gone through, must be paid before the child can attend Power Play.

\* If a child is sick, on a family vacation, absent or the daycare needs to close for an emergency, the fees do not change.

## **Financial Assistance**

Financial assistance is available with the New Brunswick Human Resources Development for parents / guardians who qualify. For more information about the Daycare Assistance Program, you can call the NB Human Resources Development Office at 1-866-426-5191. You press "1" to "apply for financial assistance"; when a person takes your call, you only need to tell them that

you are calling for the Daycare Assistance Program. You do not need to be on social assistance to be accepted into the daycare assistance program.

### **Additional costs**

You have the choice to provide your own sunscreen and mosquito repellent or for an additional \$20 per year, we will take a payment from your account the second week of May. Your child will be able to use sunscreen and mosquito repellent from the daycare (Personnel brand of 30/60 FPS).

Monthly fees do not include costs for special trips, outings, and special guests.

Additional costs are the parents' responsibility.

### **Tax receipt**

Daycare tax receipts will be sent no later than February 28 of each year for the previous year. If your child leaves the daycare before that date, be sure to provide us with your mailing address so we can send you your receipt by mail or you can pick it up at the daycare. Please do not forget to notify the center of any changes to your mailing address as the tax receipts will be mailed. All families must give us 4 full weeks' notice before withdrawing their child from the program. If there is no notice of departure, or you decide to withdraw your child that day, a payment of 4 weeks will be mandatory. As there is a waiting list, please notify us of the departure as soon as possible, thank you.

### **Transportation and field trips**

Parents will be notified in advance of the planned outing and any costs associated with this trip. Parents must also sign an authorization form allowing the child to participate in the trip. If for any reason the child cannot participate in the outing, he / she can stay at the daycare.

\* We provide morning and evening student transportation to Dieppe schools for the Dieppe daycare, Moncton schools for the Moncton Daycare, and Riverview schools for the Riverview Daycare. We will meet them at the bus stop with insured vehicles from the daycare or the daycare bus.

### **Walks and activities outside the daycare**

Our daycare provides activities outside of the daycare to allow the children to experience something new. When we organize outings, we advise the parents a few days before the activity to allow them to be well prepared for the day and make sure that all the necessities are with the child on the day of the activity. Some special activities like visiting the zoo, different

park, library etc., require an entrance fee. The daycare will provide transportation and staff, but the parents must pay the entrance fee if the child participates in the activity. When we leave for an activity, we must ensure the safety of the children. Children 2 and under must have their car seat the same morning of the trip. Children 3 years old and over can sit directly on the bus benches.

## **Administration of medication**

Our daycare staff will administer prescription medication and non-prescription medications to your child in accordance with the legislation of the Province of New-Brunswick.

For the medication to be administered:

- The parents will sign the authorization for the administration of the medication.
  
- The medication must be in its original packaging or container and be clearly labeled with the child's name, the name of the medication, the time and dose to be administered, the date of purchase, the directions for storage and administration. If for some reason you do not have the original bottle, we do not have the right to give them their medicine.
  
- Parents must complete, sign and date the medication authorization form each time they bring medication.
  
- All medications must be given to educators and not left in children's baskets, bags or lockers.

## **Administration of acetaminophen**

The daycare cannot decide if a child needs to take acetaminophen.

- Parents cannot ask the daycare center to give medicine to the child in case he falls ill. The child must have feverish or other symptoms for the educator to notify and discuss with the parent.

- If for any reason you gave your child medicine in the morning before coming to daycare and he does not feel well in the afternoon, we as educators do not have the right to administer Advil or Tylenol unless they have symptoms of fever, and this is with parental permission.

- If a child is sick at the daycare, his parents will be contacted by phone. The educator will tell them about the symptoms, observe and take their temperature. Parents can then give verbal permission for acetaminophen to be given to their child.

- Afterwards, the educator completes an authorization form for the administration of acetaminophen. The parent contacted must sign it when he picks up the child at the daycare.

## **Child Illness**

It is important for every family to have an alternative solution to keep their child on sick days. It is never pleasant to take a day off from work when the child is not feeling well, but a child cannot be left at the daycare if they are sick and contagious to others. If the daycare calls you to pick up your child, you have an hour to pick them up. Children must be kept at home if they present:

- **Diarrhea:** Your child must stay home until his stool is not abnormally soft for 48 hours.

- **Vomiting:** Your child must stay home until he spends 48 hours without vomiting.

- **Fever/Temperature:** When your child's temperature is above 100.4 and they do not feel well enough to follow the group and activities. (ex-cries always want to be in the arms, sleeps, etc.).

- **Lice, nits, and fleas:** The child must stay at home until the end of the first treatment and there is no trace or proof of live lice, fleas, or nits. On the day of return your child will be subjected to an inspection while you're still here, if their nits, fleas, or lice they will need to return home. If we see a child scratch their head, we reserve the right to check them for lice/fleas or nits for the safety of everyone in the daycare.

- **Conjunctivitis (Pink Eye):** The child must be seen by a doctor who prescribes the drugs. The child must stay at home until 24 hours after treatment and there is no more eye discharge.

Parents are required to inform the daycare of the reason for the absence of their child, as well as the symptoms of the illness so that the daycare can complete the documents required to comply with the standards of Public Health.

\* In case of exclusion, you must complete a reinstatement form before and after the exclusion.

## **Emergency procedures**

Every month there will be a fire drill. In case of emergencies, employees, preschool and babies will head to a designated area outside the facility. The after-class group will go outside hockey rink. The children will then proceed to our designated emergency location, all the parents will be contacted immediately, and arrangements will be made so that all children can be picked up.

All employees and volunteers will need to be trained in emergency evacuation procedures. Monthly inspections and maintenance of the building and facilities must be done to ensure maximum safety.

This Emergency Evacuation Plan is reviewed monthly after emergency drills and every 12 months to record changes to facilities and evacuation procedures.

The following steps will be taken in case of Emergency Evacuation:

A. Each educator is responsible for the children in their group.

B. During the evacuation, each educator gathers the children of their group, takes the attendance list and the emergency list and all other special provisions.

C. Employees will exit the building and proceed to their designated safe areas (Sports Court near Hillsborough Rd, and outdoor play area).

-They will take the attendance of their respective classes.

-They will go to the neighboring Point Park Petro Can and wait until their parents are contacted to be picked up.

D. The owner, director or alternate inspects all bathrooms, classrooms, desks, closets, and shelves to ensure that no one is left inside the building before going out. This person should be the last to leave.

E. Once all the children have been accounted for, the staff will call 911 if no one has had the chance to do so before.

Under the supervision of the director or owner, we will call the parents to make arrangements to pick up the children, and the parents must sign the attendance sheet before leaving.

## **Behavior Management**

We manage behaviors as follows:

- Positive methods are used to reduce frustrations and boredom that may lead to inappropriate and disruptive behavior.

- All interactions between educators and children will be a learning experiences and an opportunity to understand moral values.



- The use of corporal punishment, verbal, psychological or physical violence will not be allowed.
- To deprive a child of food or special activities with others, or to punish them, will not be allowed.

## **Inappropriate behavior**

Inappropriate behavior will be reduced by providing a sufficient number of stimulating and interesting activities. Our staff will be paying attention to the different interactions between children in the classroom and redirecting inappropriate behaviors by applying positive reinforcement if children show positive behaviors, this promotes the recognition of expected behaviors.

## **Child abuse and neglect**

Child abuse is a very serious problem. Children have the right to live a life free of violence and have the same rights and freedom as adults. They are not responsible for the violence committed against them. The protection and safety of children is everyone's concern. We are committed to protecting and helping children grow up. All children have the right to live freely without abuse or neglect and depend on adults for their safety and well-being.

- The primary responsibility for ensuring the safety and well-being of children lies with parents, caretakers, and guardians.

- Abuse is when someone or certain situations threaten the development, safety, and survival of a child. According to the protocols in "child victims of abuse and neglect", many forms of violence or abuse are criminal in nature. Child abuse can include sexual abuse, physical abuse, physical neglect, emotional abuse, and verbal abuse.

- An educator may notice signs of child abuse or neglect. It is our legal obligation to report suspected cases of abuse of vulnerable individuals, such as children, to the Ministry of Social Development.

- Legally, the director and staff members are responsible for reporting all suspected cases of abuse. When a staff member suspects that a child may have been neglected or abused, he or she will report it to the director / manager or owner.

Note: The daycare can neither interview a child nor contact his parents / guardian(s) about a certain situation.

## **Parental involvement**

At PowerPlay Academy, we maintain an "open door policy".

As parents, you are welcome to visit your child at the daycare at any time during the day. Educators will be happy to talk to you about any aspect of your child's learning and development.

You can discuss with the educators how you can participate in your child's daycare.

Here are some examples:

- A. Assist with supervision during special outings outside the Academy.
- B. Attend special events.
- C. Donate toys or craft items.

Note: We suggest that you make an appointment whenever you want to have enough time to talk to an educator who works with children.

## **Personal effects**

Each child has storage space for personal belongings such as a change of clothes, diapers, shoes, and blankets for a nap. Each personal belonging of your child must be clearly identified: the name of your child must be clearly visible.

Velcro sneakers with non-marking sole are mandatory and must remain at the daycare. Flip flop sandals are not allowed.

There is a dress code in place to respect the health, hygiene, personal and cultural beliefs of all families who frequent the daycare.

The standard for childcare providers asks us to give children a minimum of two hours per day of outdoor play. As the weather changes, sometimes it is extremely cold and sometimes very hot, so:

- It is recommended that the child be comfortably dressed according to the temperature of the environment. (For example: during winter they will need snow pants, winter boots and rubber boots for the rainy season and shorts and swimwear during the summer)
- As we are a sports daycare, it is best if the child wears comfortable clothes that allows them to move freely during activities.
- When the child gets dirty, they need extra clothes, including a hat, socks and underwear, even gloves or mittens (winter). Dirty laundry should be replaced immediately.

- It is recommended that the child wear appropriate footwear for outdoor activities.
- If your child is not dressed for the weather, we will call you to bring them what they need.

**Important information:**

- **Toys from home must stay at home.**
- Any toy that promotes violence of any kind, such as a rifle and combat toys, is strictly prohibited at the daycare.
- During a nap or rest period, your child needs a blanket and small pillow for his comfort.

## **Complaints and grievances**

Our goal is to work for quality and excellence in your child's care. Therefore, any positive comments or suggestions are highly appreciated and can be directed to the daycare director.

However, if you think there is a problem with the day care facility or a staff member, please follow these steps:

A. Speak with your child's educator.

B. Let the educator give you behavioral follow-ups

C. If you are not satisfied with the results, make an appointment with the director to allow enough time for discussion about the problem.

Any comments will be forwarded to the director so that he or she is notified of any problems that have occurred. If a complaint is made, the director will listen carefully to the problem that the parents are experiencing and will work with the educator to correct the problem. At this point, it will be important to discuss any other issues regarding the child that the director thinks might be included in the same context of the problem.

We feel that communication is essential to the success of your child's care. We must ensure that we can communicate openly about the problems and issues that may arise.

We believe in an open-door policy to encourage parents to feel comfortable calling or visiting their child if they have a concern about their child. We try to put ourselves in the role of the parent, to recognize that you have the right to demand the best possible care for your child.

Communication between parents and the daycare employees is very important. We encourage daily communication between parents and employees to ensure that you, the parents, stay informed about your child's day and that you are made aware of any incident.

It is also important for your child's educator to be aware of any concern's parents may have at home or at the daycare about their child, this helps the daycare when having to handle certain situations.

All comments are welcome and will be taken seriously and we will do our best to ensure full satisfaction. We want to keep parents stress-free and certain that they have made a good choice and that their child is very well taken care of at our Academy.

### **Smoking, Drugs and Alcohol Policy:**

Smoking is prohibited in the daycare or on the property. At all times, smoking should be done out of the sight of children. Smoking is prohibited in areas where children are present. Smoking is also prohibited while children are under our care, such as field trips or walks, and this will result in termination or other appropriate disciplinary action at the discretion of the director. In addition, cigarettes, lighters, and matches must be stored in personal belongings, out of the reach and sight of children. Failure to comply with these rules may result in termination.

\*\*\* Our outdoor environment and our center must be always smoke-free. As a result, employees who smoke may not do so at the daycare and your clothes must also remain smoke-free. We reserve the right to send an employee home if your clothing smells like tobacco.

The daycare prohibits the consumption of alcohol and / or the use of drugs on its premises. In addition, educators / staff should not report for work while under the influence of drugs or alcohol. An educator or staff member who is unable to perform the tasks assigned to him due to being under the influence will be required to leave immediately. He may be subject to disciplinary measures up to and including dismissal for alcohol and / or drug use at the daycare or for going to work under the influence of drugs or alcohol.

### **Nutrition**

Parents must notify us of any allergies regarding their child during registration. This information will be displayed in the kitchen with a picture of the child. As a precautionary measure, the daycare will make every effort to eliminate all nuts, peanuts, and other products when a child is allergic and may have an anaphylactic reaction.

\* There is always water available to children, we ask that each child has a bottle that remains at the day care.

All the food that is brought to the daycare is the responsibility of the parents. We will do our best to ensure food safety (i.e.: check expiry dates, etc.). Our role will be to help children during meals.

\* Please place an ice pack in the lunch box to keep food cold.

\* If your child does not have a lunch, we will contact you to drop one off.

Any foods brought from home that do not follow the standard in nutrition and food security, educators or the director / manager have the responsibility to communicate and discuss with parents to resolve the problem.

## **Administrative Structure**

Jean-Paul LeBlanc is the owner of PowerPlay Academy Dieppe, Moncton, and Riverview.

Please see the floors information boards for more information on our staff administrators.

For more information you can contact the Department of Education and Early Childhood Development at Region 1 (506-533-3712).

Our programs are delivered in English and are based on the New Brunswick Curriculum Framework for Early Learning and Child Care.

All staff will have:

- A valid first aid course certificate and CPR.
- Have a verification of their DS file.
- Have a criminal record check.

Our language is in English, and we follow the English curriculum.